Approved For Release 2001/03/01 : CIA-RDP57-00384R000400110079-2

RESTRICTED

27 JUN 1950

MEMORANDUM FOR: CHIEF, ADMINISTRATIVE STAFF

SUBJECT: Issuance of Transportation Requests to Travel Agencies

1. Pursuant to my authority under P. L. 110, 81st Congress, when it is justified in the interests of efficiency or economy and provided that the effective requirements of law and regulations regarding travel are otherwise observed, the Chief, Transportation Branch, Services Division, or other Agency official to whom books of transportation requests have been released, is hereby authorized to issue transportation requests to travel agencies for official purposes, and reimbursement shall be made to travel agencies for expenses incurred in recognition of such travel requests.

Signed

R. H. HILLENKOETTER
Rear Admiral, USN
Director of Central Intelligence

Copies to:
Addressee, O & I
Signer
Exec Secy
Budget Officer
✓ General Counsel (w/basic papers)
Management Officer
Personnel Director
Chief, SCS
Central Records

L. K. Houston

[redacted]

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Basic papers filed in 322 (1950)

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